



A day in the life of a Financial Analyst

8:00 AM

Hillary begins her day in Excel looking at the latest COGS estimates for a new product. She uses Copilot to filter the data to get the view she wants.



Copilot in Excel

Sort the data by product feature and then filter out the Priority 2 features.

9:30 AM

She later meets with her manager and IT to discuss reporting requirements updates from the sales organization. She asks Copilot to summarize the requirements.



Copilot in Teams

Summarize the meeting and be sure to list all the reporting requirements that were mentioned.

10:00 AM

Hillary finally gets to her main project for the day and reviews the due diligence information on a potential acquisition target. She asks Copilot to create a summary.



M365 Chat

Summarize the information in [Fabrikam financial data](#), [Fabrikam operations analysis](#), [Fabrikam integration plan](#).

4:00 PM

Hillary heads back into Excel to update the acquisition numbers with the latest what-if scenarios and create some charts to go into the business planning presentation.



Copilot in Excel

What is the impact of doubling the IT integration budget on the revenue per month?

2:00 PM

Hillary needs to catch up on a chat she started in the morning. She asks Copilot to summarize the thread.



Copilot in Teams

Summarize this thread calling out where my name was mentioned and any action items for me.

11:00 AM

After creating an overview of the acquisition in Word, she asks Copilot to turn the document into a presentation for the business development team.



Copilot in PowerPoint

Create a presentation from [Word document link to Fabrikam acquisition overview.docx]



Hillary is a financial analyst at Contoso